



STUDENTS' ASSOCIATION of Red Deer College Bylaws

Last Amended: Spring General Meeting March 07, 2018; Motion #17-18-23-G

Article VI: Students' Association Council...

6.6 Duties and Responsibilities of Council Members

6.6.1 Councillors

Councillors shall:

1. ensure that the opinions and concerns of their student constituents are represented in the decision making of the Council,
2. Promote the interests of the Membership and put the interests of Membership above their own interests,
3. Maintain confidentiality,
4. perform other duties as provided for in the Bylaws or the Policies and/or as assigned by action of the Council, including but not limited to:
 - (i) sitting on at least two (2) Council Committees (other than JRC)
 - (ii) attending meetings prescribed by the Executive Council
 - (iii) assisting Executive Council members in their duties
 - (iv) ~~acting as liaison between their appointed School and the Association~~
 - (v) attending Council meetings
 - (vi) submitting reports to Council each meeting
 - (vii) submitting an end of term report as per Policy
 - (viii) attending and participating in at least two Association sponsored events per month

6.7 Resignation or Removal of a Council Member

6.7.1. Council shall have the power, on a motion passed by a two-thirds (2/3) majority to remove from office any Councillor:

1. who is deemed to have seriously violated any portion of the Association's bylaws and/or policies.
2. who is incapable of maintaining their position.

6.7.2 Any Councillor who has not achieved a GPA of at least 2.0 during the Fall term shall be given a period of not more than one month to resolve their academic situation. If one is not able to resolve this by February 1, they shall immediately resign, relinquish and vacate their Council position, and vacancy procedures shall take effect.

6.7.3 Any Councillor who is found guilty of academic dishonesty shall immediately be removed from their position.

- 6.7.4 Any Councillor who **breaches** is found guilty of breaching confidentiality shall immediately be removed from their position.
- 6.7.5 Any Councillor who is convicted of an indictable criminal offense shall immediately be removed from their position.
- 6.7.6 Any Councillor who ceases to be a Member shall immediately resign, relinquish, and vacate the Council position held.
- 6.7.7 Any Councillor who becomes a full-time employee of the Association shall immediately resign, relinquish, and vacate the Council position held.
- 6.7.8 The Council Chairperson shall relinquish their position whenever requested by a two-thirds (2/3) majority vote of Council.

6.9 Council Meetings

6.9.1 Meetings

1. Council must hold their first meeting no later than June 30 each year.
2. Meetings will be scheduled every two weeks during Fall and Winter terms, with the exception of designated College holidays.
3. Meetings will be chaired by the Council Chairperson.
4. Robert's Rules of Order shall govern all Meetings so far as those Rules may be applicable without coming into conflict with the bylaws of the Association.
5. Each voting Council member has one vote. In the event of a tie the motion is defeated.
6. Meetings are open to the Membership; however, individuals other than Council members are not allowed to address the meeting unless they have been invited to do so by the President and/or the Chairperson. A majority of the Council members present may ask persons who are not **Association** Members to leave.

Article VII: Executive Council...

7.5 Executive Job Descriptions

7.5.1 The Executive Council shall:

1. be responsible for upholding and maintaining the bylaws and policies of the Association for the effective and efficient administration of the Association,
2. at all times hold their responsibilities to the Association and its Members in highest priority,
3. perform, to the best of their abilities, all duties necessary or as provided for in these Bylaws and Policies, or as may be assigned by Council for the effective administration of the Association and the betterment of its Members,
4. maintain confidentiality,

5. with the exception of the Executive Director,
 - (i) Be the official lobbyists of the Association,
 - (ii) be responsible for hiring, dismissal, performance evaluations, and salary reviews relating to the employment of the Executive Director,
 - (iii) be a member of the College's consultation committee responsible for tuition fees as per the PSLA,
 - (iii) perform their duties as outlined in the Executive Job Description Policy
6. **not be an Officer or Executive of any Student Group during their term in office**

7.6 Resignation or Removal of Elected Executive Council Members

- 7.6.7 Any member of Executive Council who **breaches** is found guilty of breaching confidentiality shall immediately be removed from their position.

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